

NOTICE FOR SPECIAL FAST TRACK FOUNDATION COURSE CLASSES

19-6-2020

Students who have registered for the special fast track course/s, kindly follow the schedule mentioned below

1. **Science and Culture** (Classes will be held from 22nd to 26th June 2020, between 9 am to 12 noon)
2. **Culture, Diversity and Society** (Classes will be held from 22nd to 26th June 2020, between 9 am to 12 noon)
3. **Computer Fundamentals** (Classes will be held from 22nd to 26th June 2020, between 2 pm to 5 pm)

MODE OF CONDUCT OF CLASSES

The classes will be conducted on **Microsoft teams**.

Microsoft Teams IDs have been created for candidates who have registered for the above courses but did not have IDs. Candidates would have receive a mail from Microsoft to the email ID provided to us when you registered for the course. Please check your inbox and spam folder too for the same (please double check).

(Note: Students who do not have a Microsoft Teams ID and have registered for the special fast track courses **Environmental Studies & Civic Sense** and **Indian Constitution** will receive their Microsoft Teams ID latest by the **1st of July 2020**)

For those of you who did not receive your ID, it is because you have given us a wrong email ID or a non-functional one. In such cases you may send a mail to Mr. Prashanth Kumar N. on prashanthakumar@sjcacblr.onmicrosoft.com

All students will be provided a link to join the meeting a day in advance to the class.

Please join the meeting 5 minutes before the scheduled timing.

Microsoft Teams Manual and **Code of conduct for online classes** (posted on the website) must be read thoroughly and guidelines mentioned there must be strictly adhered to.

Sd. Ms. Poonam Ahuja
FC Coordinator